

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF SERICULTURE & WEAVING: SHILLONG.**

No. SW(CON)7/2017-18/5-14

Dated Shillong, the \_\_\_ September, 2017

**SHORT TENDER NOTICE**

Sealed tender in prescribed form affixing non refundable court fee stamp of equivalent amount as per (Meghalaya Amendment) Act, 1996 is hereby invited from approved and eligible **registered** contractor of Sericulture & Weaving Department. The Tender will be received by the undersigned **upto 3 P.M. on 26<sup>th</sup> September, 2017** and will be opened on same day in the presence of the tenderers or their authorized representatives. If the opening of tenders happens to be holiday/Band or if it is not possible to receive tender on the stipulated date for any un-foreseen reason, the next working date will be considered as the last date for receipt/opening of tenders. The undersigned reserves the right to accept or reject any of the tender either in full or part without assigning any reason thereof.

Detail of notice inviting tender paper specification etc., for the work may be seen in the Office of the undersigned during office hours of any working day up to 4.00 pm

The Tender paper is to be obtained from the office of the undersigned during office hours on working day on payment as per the tender value mention below. For more details log on [www.megseriloom.gov.in](http://www.megseriloom.gov.in)

Sl. No.	Name of work and location	Estimated amount ( )	Court fee stamp (Rs.)	Earnest money @ 1% for ST & SC & 2% for others in the form of Bank Draft (Rs.)	Cost of Tender paper	Time allowed for completion
1.	2	3	4	5		6
<b>GROUP – A, (Khasi, Jaintia Hills &amp; Ri-Bhoi District.)</b>						
1.	Renovation/Improvement of Investigator Quarter including Internal wiring at Government Sericulture Farm, Lawsohtun, Shillong, East Khasi Hills, Dist.	9,62,000/-	300/-	9,620/- Or 19,240/-	500/-	3 Month
2.	Renovation/Improvement of Modern Rearing House at Government Sericulture Farm, Lawsohtun, Shillong, East Khasi Hills, Dist.	11,08,000/-	300/-	11,080/- Or 22,160/-	500/-	3 Month
3.	Renovation/Improvement of Weaver's Hostel at Weaving Training Centre Nongpoh in Ri- Bhoi Dist.	3,20,000/-	200/-	3,200/- Or 6,400/-	150/-	-do-
4.	Renovation/improvement of Weaving Workshop at HDCPC Lawbah in East Khasi Hills District.	8,85,000/-	300/-	8,850/- Or 17,700/-	500/-	-do-
5.	Renovation/improvement of Weaving Workshop at HDCPC Umsohlait in Ri-Bhoi District.	6,88,000/-	300/-	6,880/- Or 13,760/-	500/-	3 Month

<b>GROUP-B. North, East, West, South &amp; South West Garo Hills</b>						
8.	Repairing of Rearing House No. 1 at Government Sericulture Farm Tura in West Garo Hills District	8,46,188/-	300/-	8,462/- Or 16,924/-	500/-	3 Month
9.	Repairing of Chowki Rearing House at Chowki Rearing Centre, Rongalgre, in West Garo Hills District.	7,71,118/-	300/-	7,711/- Or 15,422/-	500/-	-do-
10.	Repairing of Chowki Rearing House at Chowki Rearing Centre, Williamnagar, in East Garo Hills District.	7,77,015/-	300/-	7,770/- Or 15,540/-	500/-	-do-
11.	Repairing of Chowki Rearing House at Chowki Rearing Centre, Rari, in North Garo Hills District.	6,98,572/-	300/-	6,986/- Or 13,972/-	500/-	-do-
12.	Repairing of Girls Hostel at Handloom Training Institute Mendipathar in North Garo Hills District	14,45,043/-	300/-	14,450/- Or 28,900/-	500/-	-do-
13.	Repairing of Class Room at Handloom Training Institute Mendipathar in North Garo Hills District	4,99,064/-	200/-	4,991/- Or 9,982/-	500/-	-do-

The earnest money of 1% or 2% of the quoted amount as applicable to be pledge in favour of the Director, Sericulture & Weaving, Meghalaya Shillong for which no tender will be accepted.

(S. K. Barchung),  
Director, Incharge  
Sericulture & Weaving,  
Meghalaya, Shillong.

Memo No. SW(CON) 7/2017-18/5-14

Dated Shillong, the \_\_\_ September, 2017

Copy to:-

1. The Director of Information and Public Relation (DIPR) with a request to publish the above notice in one issued of Local News paper as notified vide Letter No. MC.8/2003/167 dated 21/4/2010.
2. The Joint Secretary, Sericulture & Weaving, Shillong.
3. The Joint Director Sericulture & Weaving, Tura.
4. The Zonal Officer, Sericulture/Weaving, Shillong/Tura.
5. The District Sericulture Officer, Shillong/Tura/Jowai/Baghmara/Nongpoh/Nongstoin/Williamnagar/Resubelpara.
6. The District Handloom Officer, Shillong/Tura/Jowai/Nongpoh/Nongstoin/Williamnagar/Baghmara/Dilma.
7. The Principal, Handloom Training Institute, Mendipathar.
8. The Principal, Sericulture Training Institute, Ummulong.
9. The Sericulture Development Officer, Tikrikilla.
10. The Office Notice Board.

(S. K. Barchung),  
Director, Incharge  
Sericulture & Weaving,  
Meghalaya, Shillong.

## TERMS AND CONDITIONS.

1. The work shall be executed as per Meghalaya PWD specification and direction of Engineer-in-charge/Unit-in-charge.
2. The work is to be executed within the sanctioned amount.
3. No extra work will be paid without prior approval from competent authority.
4. No part payment will be made only on completion of the works amount will be paid as first and final bill.
5. Director/Tender Committee reserves the right to reject any or all the quotations without assigning any reason.
6. Any dispute between Contractor and Department, the decision of the undersigned will be the final and binding to Contractor.
7. Contractor is to maintain office decorum and confidentiality of official documents.
8. Penalty will be imposed if contractor fails to execute the works within the stipulated time.
9. Contractor may apply for grant of extension of time case for consideration on justified ground.
10. A material brought by Contractor is liable to be checked by Engineer-in-charge who can reject any under specified materials.
11. No Arbitration case will be entertained.
12. A successful tenderer is to deposit 9% security deposit on Estimated Cost and will be deducted from the bill.
13. The contractor is to see the site before quoting rate in tender/quotation.
14. The quantity of individual item may vary but overall bill amount should not exceed the sanctioned amount.
15. The contractor must have to put up his signature in every page of the tender paper.
16. The contractor must have to submit all up to date tax clearance certificate along with the tender at the time of the submission of tender.
17. The contractor should furnish experience certificate for the last 3 (Three) years for similar work.
18. Forest royalty such as stones, sands etc. or minor minerals at current prevailing rate including any other taxes levied by Govt. in the State of Meghalaya from time to time will be recovered from the bills.
19. The Central/Meghalaya Goods and Service Tax at source (CGST/MGST) on work contract at current prevailing rate levied by Govt. from time to time will be recovered from the bills under the provisions of the Central/Meghalaya Goods and Service Tax at source (CGST/MGST) Tax Act, 2017 vide L/No. ERTS(T)70/2017/10 dated Shillong the 22<sup>nd</sup> August, 2017.
20. Awarding of work contract should be strictly Adhere to the provision of Section 51 of the CGST/MGST Act. and contractor should be registered with GST.
21. Non Tribal contractor shall have to submit the trading license issued by the competent authority.
22. The contractor shall, at all stages of work, deploy skilled/Semi-skilled tradesmen who are qualified and possess certificate in particular trade (Refer to Clause 19K of Section 3, Condition of contract of CPWD) vide Letter No. MLCL-30/2006/1278-91 dated 8/3/2016.
23. As per Letter No. LC/BCWWC-25/2011/Pt.I/1785-98 dated 10/03/2016, 1% labour Cess shall be deducted from each running & final bills, and to furnish either a copy of applicable license/registration with EPFO/ESIC & BOCW registration and to register the laborers with the Meghalaya Building & other Construction Workers' Welfare Board.
24. The successful tenderer shall have to sign in every page of the agreement form "Form F-2 of the P.W.D. Department" failing to do so shall be liable to cancel the work order.

S. K. Barchung,  
Director, Incharge  
Sericulture & Weaving,  
Meghalaya, Shillong

## CERTIFICATE OF ACCEPTANCE OF TERMS AND CONDITIONS

I/We have read and fully understood the terms and conditions as laid down above in respect of the Tender for Construction/Repairing, Internal and External Electrification, internal and external Water Connection Work due to open on \_\_\_\_\_ in the office chamber of Director, Sericulture and Weaving, Meghalaya Shillong.

I/We agree to abide the same.

I/We have signed all the pages of the tender document as laid down.

Signature and Seal of the  
Tenderer or his Authorized Signatory

Dated \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

(Space for affixing court fee stamp of the prescribed denomination)

**PART – I – TENDER FORM**  
(To be filled in by the Tenderer)

To,

The Director,  
Sericulture & Weaving,  
Meghalaya, Shillong.

Sub: Tender for.....

I hereby submit my tender for \_\_\_\_\_

1. Full name of the Tenderer (in block letters):

.....  
.....

2. Postal Address of the Tenderer:

.....  
.....  
.....  
..... Phone: ..... Fax: ..... E-mail:  
.....

3. Status of the Tenderer (Pl. Tick appropriately): Individual/ Partnership Firm/ Co-operative Society/  
Joint Stock Company

4. In case of the Tenderer being other than individuals, status of the person who sign the tender:

.....  
.....

5. Details of accreditation, certification from organizations/ institution of National or International repute:

Sl. No.	Name of Organisation/ Institution	Nature of accreditation/ certification	copy of certificate enclosed (Yes/ No)
1.			
2.			
3.			

6. Details of plants and machineries available with the Tenderer:

.....  
.....  
.....

(Attach additional sheet(s), if required)

7. Details of staff and quality control equipment with the Tenderer:

.....  
.....  
.....  
.....

(Attach additional sheet(s), if required)

8. Details of similar works executed by the Tenderer during last three years:

<b>Sl. No.</b>	<b>Name &amp; Address of the client</b>	<b>Nature of Work</b>	<b>Estimated Cost (₹ in lakhs)</b>
1.			
2.			
3.			
4.			

<b>Sl. No.</b>	<b>Name &amp; Address of the client</b>	<b>Nature of Work</b>	<b>Estimated Cost (₹ in lakhs)</b>
5.			
6.			
7.			
8.			
9.			

10.			
11.			
12.			
13.			
14.			

(Attach additional sheet(s), if required)

9. Details of Similar works presently being executed by the Tenderer:

Sl. No.	Name & Address of the client	Nature of Work	Estimated Cost ( in Lakhs)	Complete billing on or before the date of submission of tender
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

(Attach additional sheet(s), if required.)

10. Summary of rates quoted by the Tenderer for construction, and internal electrification/internal and external water supply at the location and detailed specification furnished in the Tender Notice.

Sl. No.	Name of work and location	Estimated amount (₹)	Court fee stamp (Rs.)	Earnest money @ 1% for ST & SC & 2% for others in the form of Bank Draft (Rs.)	Cost of Tender paper	Time allowed for completion
1.	2	3	4	5		6
<b>GROUP – A, (Khasi, Jaintia Hills &amp; Ri-Bhoi District.)</b>						
1.	Renovation/Improvement of Investigator Quarter including Internal wiring at Government Sericulture Farm, Lawsohtun, Shillong, East Khasi Hills, Dist.	9,62,000/-	300/-	9,620/- Or 19,240/-	500/-	3 Month
2.	Renovation/Improvement of Modern Rearing House at Government Sericulture Farm, Lawsohtun, Shillong, East Khasi Hills, Dist.	11,08,000/- -	300/-	11,080/- Or 22,160/-	500/-	3 Month
3.	Renovation/Improvement of Weaver's Hostel at Weaving Training Centre Nongpoh in Ri- Bhoi Dist.	3,20,000/-	200/-	3,200/- Or 6,400/-	150/-	-do-
4.	Renovation/improvement of Weaving Workshop at HDCPC Lawbah in East Khasi Hills District.	8,85,000/-	300/-	8,850/- Or 17,700/-	500/-	-do-
5.	Renovation/improvement of Weaving Workshop at HDCPC Umsohlait in Ri-Bhoi District.	6,88,000/-	300/-	6,880/- Or 13,760/-	500/-	3 Month
<b>GROUP-B. North, East, West, South &amp; South West Garo Hills</b>						
8.	Repairing of Rearing House No. 1 at Government Sericulture Farm Tura in West Garo Hills District	8,46,188/-	300/-	8,462/- Or 16,924/-	500/-	3 Month
9.	Repairing of Chowki Rearing House at Chowki Rearing Centre, Rongalgre, in West Garo Hills District.	7,71,118/-	300/-	7,711/- Or 15,422/-	500/-	-do-
10.	Repairing of Chowki Rearing House at Chowki Rearing Centre, Williamnagar, in East Garo Hills District.	7,77,015/-	300/-	7,770/- Or 15,540/-	500/-	-do-
11.	Repairing of Chowki Rearing House at Chowki Rearing Centre, Rari, in North Garo Hills District.	6,98,572/-	300/-	6,986/- Or 13,972/-	500/-	-do-
12.	Repairing of Girls Hostel at Handloom Training Institute Mendipathar in North Garo	14,45,043 /-	300/-	14,450/- Or 28,900/-	500/-	-do-



	Hills District					
13.	Repairing of Class Room at Handloom Training Institute Mendipathar in North Garo Hills District	4,99,064/-	200/-	4,991/- Or 9,982/-	500/-	-do-

Earnest money of 1% or 2% of the quoted amount as applicable to be pledge in favour of the Director, Sericulture & Weaving, Meghalaya Shillong for which no tender will be accepted.

11. Validity of the rates quoted by the Tenderer from the date of opening of tenders (Note: In no case it shall be less than six months from the date of opening of tenders):

**Date:** .....

**Signature and seal of the Tenderer**

**DECLARATION FORM**

“I agree that I will not withdraw from the tender offered by me during the time that will be required for its acceptance, nor will I withdraw it afterwards should my tender be accepted. If I withdraw the tender then the entire amount of Earnest Money Deposit (EMD) furnished by me along with this tender will be forfeited in favour of the Government of Meghalaya.

Further certified that during last three years I have not abandoned any work nor any of the work allotted to me have been rescinded during the last three years.

**Date:** .....

**Signature and seal of the**

**Tenderer**

**Witness:**

**Signature:** .....

**Name:** .....

**Address:**

.....  
 .....

**Occupation:**

.....

**List of Enclosures**

(a) Earnest Money Deposit (EMD)

Sl. No	Name of the payment instrument*	Bank on which Drawn	Number and Date	Amount (₹)
1				

\*Pay Order/ Demand Draft

(b) In case non-judicial stamp are not affixed to the tender, details of amount deposited in lieu of the same:

Sl. No	Name of the payment instrument*	Bank on which Drawn	Number and Date	Amount (₹)
1.				

- (c) Documentary proof in support of the accreditation certification issued by institute or organization of national or international repute.
- (d) Copy of work orders and completion reports issued by the concerted competent authorities for the work(s) executed by the Tenderer during last three years.
- (e) If the Tenderer is a Co-operative society, Firm or Joint Stock Company
- (i) Original or certified copy of the Registration Certificate from the concerned Registration authority. (enclosed/ not enclosed)
  - (ii) Certified copy of the resolution/ document authorizing the person who signs the tender. (enclosed/ not enclosed)
  - (iii) Statement regarding authorized, subscribed and paid up capital. (enclosed/ not enclosed)
- (f) Up-to date Value Added Tax (VAT) or Central Sales Tax (CST) clearance certificate issued by the concerned competent authority.
- (g) If the Tenderer is a person other than a tribal resident as defined in United Khasi – Jaintia Hills District (Trading by Non-Tribal) Regulation, 1954 or in similar legislation enacted by the Garo Hills Autonomous District Council, and carry on wholesale or retail trade from an area to which above regulation extends, attested copy of trading license issued by the concerned competent authority of the KHADC/ GHADC/ JHADC.

Date: .....

Signature and seal of the Tenderer