

GOVERNMENT OF MEGHALAYA
DIRECTORATE OF SERICULTURE AND WEAVING
DEPARTMENT OF TEXTILES: SHILLONG

* * * * *

Email id: dirstwgovt_megh@hotmail.com

No. SW(Plng)/ Qtn-CDP/25/2023/64,Dated, Shillong the 9th February, 2024.

NOTICE INVITING EXPRESSION OF INTEREST

The Directorate of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong invites Expression of Interest (EOI) from the dealers/Government registered firms/Suppliers for empanelment of suppliers to supply Machineries / Equipments for Cluster Development Programme under National Handloom Development Programme (NHDP) 2023-2026 funded by Development Commissioner (Handlooms), Ministry of Textiles, Govt, of India. Where 90% of the cost will be borne by the Ministry of Textiles and 10% by the weavers. The Expression of Interest (EOI) shall have to be submitted in **2-bids system: Technical Bid and Financial Bid**. Sealed Expression of Interest (EOI) duly affixed with Court Fee Stamp of ₹ 400/- (Rupees Four Hundred)only will be received by the undersigned up to **1:00 hours** on the **23.02.2024**.The Expression of Interest (EOI) will be open on the same day at **3:00 pm** in the office chamber of the undersigned in presence of quotationers or their authorised representatives if any. Tenders received after due date and time either by hand or by post will be rejected. Bids maybe submitted offline.

The detailed particulars of the materials, items and specification including the terms and conditions may be obtained from the office of the Directorate of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong on all working days. For more details please log on Departmental Website: www.megseriloom.gov.in

Yours faithfully

Smti. C. B. Sangma
Director
Sericulture& Weaving
Department of Textiles
Meghalaya, Shillong

Memo No. SW(PIng)/Qtn-CDP/25/2023/64-‘A’, Dated, Shillong the 9th February, 2024.

Copy: -

1. The P.S. to the Commissioner & Secretary to the Govt. of Meghalaya, Department of Textiles, Shillong for information and necessary action.
2. The State National Informatics Centre (NIC) Shillong, with a request to upload the Notice Inviting Expression of Interest (EOI) in the Departmental Website: www.megseriloom.gov.in
3. The Directorate of Information and Public Relation, Shillong with a request to arrange for publication of the above Notice in one issue in English daily Newspaper of both in Khasi and Garo Hills edition.
4. The Director of Printing and Stationery with a request to publish in consecutive issue of the Meghalaya Gazette.
5. The Director, Sericulture & Weaving, Department of Textiles, Shillong
6. The Joint Director, Sericulture & Weaving, Shillong/Tura.
7. The Deputy Director (Weaving)
8. The Zonal Officer Weaving, Shillong
9. The District Handloom Officer, Tura/ Williamnagar/ Dilma.
10. The Notice Board.

Smti. C. B. Sangma
Director
Sericulture & Weaving
Department of Textiles
Meghalaya, Shillong

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF SERICULTURE AND WEAVING: SHILLONG
DEPARTMENT OF TEXTILES: SHILLONG.**

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Email id: dirdswgovt_megh@hotmail.com

Fax No: 0364:2223279

No. SW(Plng)/Qtn-CDP/25/2023/65,

Dated, Shillong the 9th February, 2024.

**EXPRESSION OF INTEREST(EOI)BOOKLET
CONTAINING
DOCUMENTS FOR SUPPLY OF MACHINERIES/ EQUIPMENTS
FOR CLUSTER DEVELOPMENT PROGRAMME UNDER NATIONAL HANDLOOM
DEVELOPMENT PROGRAMME (NHDP) FOR THE YEARS
2023-2026.**

SUBMITTED BY: -

Important dates:

1. Date of availability of documents : 13.02.2024
2. Last date and time for submission of document : 23.02.2024 at 1.00 pm
3. Date and Time for Opening of documents : 23.02.2024 at 3.00 pm
4. Cost of Expression of Interest (EOI) documents (By Cash): ₹500/- (Non-refundable)
5. Expression of Interest (EOI) : Page No. 1-15

**ISSUED BY:
DIRECTORATE OF SERICULTURE & WEAVING,
DEPARTMENT OF TEXTILES, SHILLONG**

(THIS PAGE SHALL BE PASTED ON THE BIDDING DOCUMENTS AS THE TOP SHEET)

Bid No.

Name of the Work: Supply of Machineries / Equipments for Cluster Development Programme (CDP) under National Handloom Development Programme (NHDP) funded by Development Commissioner (Handlooms), Ministry of Textiles, Govt, of India of the year 2023-2026.

Bidding documents submitted by
(Signature, Name, Seal & Address of the

Photograph of the bidder

bidder):.....

DATE & TIME OF RECEIPT OF THE BID
 IN THE OFFICE OF THE DOS MEGHALAYA: Date..... Time.....

PLACE OF OPENING OF BIDS : DIRECTORATE OF SERICULTURE & WEAVING
 DEPARTMENT OF TEXTILES,
 MEGHALAYA

DATE AND TIME AT WHICH THE
 BIDS WILL BE OPENED Date.....
 Time.....

OPENED BY (Signature with date & seal) :

IN THE PRESENCE OF
 (Bidder or his representative)

(SIGNATURE)

TERMS AND CONDITIONS.

(THE BIDDERS / SUPPLIERS ARE HEREBY REQUESTED TO CAREFULLY READ THE INSTRUCTIONS AND OTHER CLAUSES FURNISHED HEREIN BELOW BEFORE THEY PREPARE AND SUBMIT THEIR TENDERS)

SECTION - I

1. Empanelment of Suppliers

For the purpose of supply of identified items (Annexure-I), Expression of Interests (EOI) is invited from interested agencies viz. Authorized supplier or domain manufacturer of Handloom.

2. Scope of work

To supply specified quality loom/ accessories to applicants (Weavers) as per the specification mentioned in the supply order within 2 months of receipt of their 10% financial contribution. Supplier shall ensure delivery & installation of looms/ accessories with prior intimations to Weavers/ beneficiaries through SMS etc.

3. General terms and conditions of the work

- (i) The Frame loom, accessories and lighting unit supplied should be new of good quality and comply with the parts specifications and quality as attached in Annexure -I.
- (ii) Quality of items supplied will be checked by the Departmental verification Committee / Local Committee at the time of delivery with **regards to specification and standard of items.**
- (iii) Any deviations found from approved quality of the items during course of implementation will result in debarring of the supplier from empanelment along with suitable penalty as decided by Director, Sericulture & Weaving, Department of Textiles, Shillong.
- (iv) All items should carry a warranty of one year against any manufacturing defects from date of installation/ commissioning.
- (v) Delivery of all goods covered by an order shall have to be made at the destinations mentioned in the order within 30 days from the date of issue of the order by the Director of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong. Each delivery to each destination shall be made by issuing a Challan in 3 (three) copies which must expressly and clearly show the items name-wise, their make and their quantity and signed and sealed by the supplier. Signatures with date and seal of the officer to whom the goods are delivered, shall have to be obtained on the Challans. Two copies of the Challan are to be given to him/her (the authorized receiver of goods).
- (vi) The supplier shall furnish information to the purchaser in respect of each delivery to each destination with a copy of the aforesaid Challan shall have to be attached. Two copies of the Challan shall be attached to the bill when submitted for payment.

4. Eligibility criteria for submission of EOI

- A) The bidders should be a registered entity with the sales Tax/TIN/GST etc.
- B) The bidder should have minimum two years' experience in manufacturing and/or sale of Handloom Equipment's.

5. Bidders must submit supporting documents along with the technical bid as per the Annexure VI.

6. Process of Empanelment

- a) Applications for empanelment will be opened and assessed by a committee chaired by Director Sericulture & Weaving, representative of Weavers Service Centre Guwahati/ Meghalaya Handloom Handicrafts Development Corporation Ltd Shillong, Meghaloom Shillong.
 - b) Financial bid will be opened only for those agencies fulfilling eligibility norms.
 - c) The committee reserve the right to commend amendments in the proposed project. The selection in that case will be subject to incorporation of those amendments.
 - d) Decision of the committee shall be final and binding on all the bidders.
 - e) Committee reserve the right to appoint more than one supplier for each item subject to eligibility, compliance to quality, price term etc.
 - f) Committee reserve the right to accept/reject any bid without assigning any reason.
7. The successful bidder has to execute an agreement with the Director Sericulture & Weaving, Department of Textiles within a week's time from the date of issue of work order.

SECTION-II

INSTRUCTION TO THE SUPPLIERS

1. The tenders shall have to be submitted in the 2 (Two) Bid system viz. Technical Bid and Financial Bid System as indicated below.

A. TECHNICAL BID

- 1.1. **Tier-1:** This will be an envelope made of good quality paper and to be marked as **ENVELOPE - 'A'** on the top of the envelope in (**CAPITAL LETTERS**). This envelope shall contain the prescribed earnest money. The envelope shall be securely closed and sealed and the following particulars shall be inscribed thereon.

ENVELOPE-'A'

From:

To,

**Director, Sericulture & Weaving
Department of Textiles, Meghalaya, Shillong**

- 1.2 **Tier-2:** This will be another envelope made of good quality paper and to be marked as **ENVELOPE-'B'** on the top of the envelope in (**CAPITAL LETTERS**) shall contain in it the particulars as shown below:-

- a) Affixed Non – refundable Court fee stamp of ₹ 400/- (Rupees Four Hundred) only (*as per the Court Fees Amendment Act -1996*).
- b) Past performance of supply of similar materials/ articles in the Department and other Departments (Prescribed format in Section-IV). Necessary proof in this regard such as Xerox copies of Supply orders etc., may be furnished.

- c) 'Client Certificate' as proof of past performance.
- d) Attested copies of valid GST Registration.
- e) Attested copies of the SC/ST Certificate issued by the concerned Competent Authority (for Tribal Tenderers).
- f) Attested copies of Valid Trading License from KHADC/JHADC/GHADC (for Non-Tribals).
- g) Attested copies of – (1) Income Tax Certificate (2) Professional Tax Certificate (3) PAN card should be attached with each quotation(s).
- h) Government Order empanelling the firm, if any.
- i) Distributorship/Dealership Certificate for the technical items, to be enclosed.
- j) All the technical items should include 'After-Sales Service' where applicable.
- k) Acceptance letter of EOI in Annexure-III duly signed as token of acceptance.
- l) Power of attorney for authorized signatory duly signed by the proprietor of the entity in the Annexure-IV.
- m) Undertaking for Non-Blacklisting duly signed in Annexure-V

B. FINANCIAL BID

1. **1. 1. Copy of Audited Balance Sheet plus profit and loss account of last three years audited y certified CA.**
1. **2. Financial certificate (from the Bank)**
1. **3 Technical Specification of the items' description in the format at Annexure- 'I' are to be submitted. along with the BOQ in an envelope made of good quality paper marked as ENVELOPE-'C' on the top in(CAPITAL LETTERS) and to be dropped in the box.**
2. **Procedure of consideration of tenders:** - The envelopes marked 'A' and 'B' will be opened earlier and the contents will be evaluated at the first stage. Then the samples/catalogues submitted by the bidders will be inspected and verified by the **Tendering Committee** duly constituted by the Directorate. **The Financial Bids pertaining to the technically eligible bidders only will be opened, whose samples/catalogues and other documents are found satisfactory.** The empanelment will be considered by the tendering committee of Cluster development Programme under National Handloom Development Programmeduly constituted by the State Directorate (as per guidelines).
3. **Amendment of documents:** - The Director of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong shall be at liberty to make any amendments or modifications to the bidding documents, at any point of time before the date fixed for submission of the tenders, if he deems it necessary.
4. **Non-binding clause:**

The bidders are not bound to submit the tender simply because they obtained the tenders from the Purchaser and any bidder who is unwilling and/ or who has reservation to abide by the terms and conditions of the contract laid down herein as may also be prescribed in future

under reasonable circumstances by the purchasers is advised not to file any tender as filling of the tenders will automatically mean that the bidder concerned has wilfully agreed to abide by such terms and conditions as laid down herein and also as may be reasonably laid down in future.

SECTION-III

SCHEDULE TO THE INVITATION FOR BIDS (PLEASE REFER TO ANNEXURE- 'A' OF SECTION-III FOR THE TECHNICAL SPECIFICATIONS OF MATERIALS)

5. Earnest money

- (i) Earnest money of ₹10,000/- for ST/SC & ₹20,000/- for the General Category in the form of a Demand Draft drawn on any Nationalized Bank located in India issued in favour of the Director of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong payable at Shillong which should be put in the **Envelope marked 'A'**, securely sealed and submitted to the Purchaser at the venue, date and time already fixed and notified.
- (ii) The earnest money shall stand forfeited if the bidder withdraws his bid after the opening of bids or if the bidder fails to execute orders after awarding of contract.
- (iii) The Earnest Money deposited will be refunded to the unsuccessful bidders after finalization of the Empanelment.

6. Supply of materials as Per the price indicated in Annexure -I:

- (i) The rates as per Annexure – I for each item of materials/ articles is inclusive of all taxes, duties, GST and other levies payable on the price of the items and/or on the total value thereof, plus the cost of transportation from one destination to another, loading and unloading charges, depreciation and damage, if any. No claim for any cost or compensation outside the approved rates shall be entertained at any time whatsoever.
- (ii) The rates as per Annexure – I for each item shall remain valid for the whole duration of the contract and shall not be subjected to any increase and/or adjustment for any reason and under any circumstances whatsoever.
- (iii) The rates as per Annexure – I shall be F.O.R. destination - office of the District Handloom Officers, Tura / Williamnagar / Dilma.

No transportation or delivery charges shall be paid separately.

- (iv) The bid should be typed or computerized and should be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. A written and duly registered power of attorney, where necessary, accompanying the bid should also be accompanied by a duly attested copy of the letter of authorization from the manufacturer/authorized dealers/firms. Each page of any printed booklet, brochure, literature if annexed to the tender, shall also have to be similarly sealed and signed. A single lapse in this regard may render the tender liable to be cancelled.

7. Evaluation of quotation: The Purchaser will evaluate and compare the quotations to find out that the documents are properly signed and sealed and conforming the terms and conditions of the supply and also conforming the samples / catalogue submitted as per given specifications.

8. Qualification criteria:

- a) The bidder shall furnish information regarding carrying out similar supply works in the past with a satisfactory performance report, as per the format given in Annexure VI.
- b) The bidder shall furnish necessary data to support his financial capability and production capacity to perform the contract and complete the obligations under it, within the stipulated period of time.
- c) Notwithstanding anything contained herein above, the Purchaser reserves the right to assess the bidder's over-all capacity to perform the contract in the interest of the Purchaser, who represents the interest of the public service.
- d) Tenders not accompanied by EMD deposit by demand draft for ₹10,000/- for ST/SC and ₹20,000/- for general will be treated as invalid.
- e) Tenders not submitted in the prescribed manner will be treated as invalid.

9. Payment terms and conditions:

Payments terms will be as follows:

- a) 10% advance payments at the time of placing the order to be paid by beneficiaries.
- b) Remaining 90% will be paid on supply and installation of machinery/loom/accessories.
- c) The payment authority will be the Director, Sericulture & Weaving, Shillong.
- d) No claim for interest will be entertained for delayed payment.
- e) All taxes as applicable will be deducted from each bill of supply etc., at the time of payment.
- f) Deduction of GST (CGST/SGST) from each bill is based as per the H.S.N. code of each items of materials supplies and the final bill will be released after successful completion of the supply work etc. by the concerned District Officer.

10. Agreement cancellation

- (i) In the event of supplier wilfully not commencing supply within 60 working days after awarding the Supply Order, The Director of Sericulture & Weaving, Department of Textiles, Shillong at its sole discretion shall cancel this agreement in writing and forfeit the earnest money along with suitable penalty.
- (ii) The purchaser may, without prejudice to any other remedy if available to him, shall issue notice for breach of contract for supply of defective material or sub-standard material to the Supplies' expressed destinations, terminating the Contract in whole or part at the discretion of the Purchaser.
- (iii) The Purchaser shall also be at liberty to cancel the contract or deduct the proportionate value of the goods complained of, if:

- a) The Supplier fails to deliver any or all of the goods complained of by the Purchaser within the periods(s) specified in the Contract, or within any extended period granted by the Purchaser.
- b) The Supplier fails to perform any other obligation(s) under the Contract.

11. Termination of Contract for insolvency: The Purchaser may at any time terminate the Contract by giving written notice to the supplier if the Purchaser reasonably finds at any point of time during the continuation of the period of contract, that the supplier has become bankrupt or otherwise insolvent. Termination of the contract in such a situation will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued thereafter, to the Purchaser.

12. Cost of Notice Inviting Expression of Interest (EOI) Documents (non-refundable): ₹500/- (Rupees five hundred) only by cash paid in the office of the Director of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong at the time of collection of the document.

13. Resolving Disputes and/or dissensions, if any:

The Purchaser and the supplier shall make all effort to resolve disputes and/or dissensions if they arise, any out of the Contract / Supply order amicably by direct and formal or informal negotiations and upon failing to arrive at an amicable settlement within 15 (fifteen) days from the date of commencement of the mutual discussion (to be recorded in writing) towards settling the dispute or dissension, the matter shall be referred to arbitration by mutual consent with due intimation to and from all concerned.

ANNEXURE-I**SECTION- IV****Technical Specifications of Materials****LIST OF MACHINERIES / EQUIMENTS REQUIRED FOR
CLUSTER DEVELOPMENT PROGRAMME (CDP) UNDER THE NATIONAL
HANDLOOM DEVELOPMENT PROGRAMME FOR THE YEAR 2023 - 2026**

Sl. No	List of Machineries/ Equipments		Quantity	Rate
	Component	Sub-Component		
1.	Frame Looms 60" Reed Space (RS)	<p>60" Fly Shuttle Frame loom Set. 60" R.S. Fly shuttle frame loom with 6 post, Complete with weavers seat, heald frame, treadle - 2 nos, pulley bar, pulley (4 nos), beams, front & back rest, 1.5' of 10 mm and 8 mm rods for tightening / fixing of tradle and beams during weaving. The looms should be of following specifications. (Looms should be fitted with Nut & bolt).</p> <p>2. Front Post - 4"x4"x6.5' of seasoned Salwood.</p> <p>3. Middle post - 3"x4"x6.5' of seasoned Sal wood.</p> <p>4. Back Post -4"x4"x3.0' of seasoned Sal wood.</p> <p>5. Weavers seat - 1.5"x8" of seasoned Sal wood.</p> <p>6. Treadle -1"x1.5" of seasoned Sal Wood, suitable for 60" RS Loom.</p> <p>7. Side Bars of standard size of seasoned Sal / Bansoom wood.</p> <p>8. Beams - Round cloth beam of 8.5" 7 hexagonal warp beam of 11.5" in circumference of seasoned Sal / Bansoom Wood along with the following kit.</p> <p>* 1 set of Complete Set of Sley with all allied accessories suitable for 60" RS Fly Shuttle Frame loom made of Bonsoom wood only. Shuttle gurd should be screwed so that it can be opened to change the picker whenever needed.</p> <p>* 1 No. of Reed (52s x 60")</p> <p>* 1 No. of Handloom Shuttle of 12.5" in length for suitable for weaving silk and cotton.</p> <p>* 1 Set of Country heald (set of 2160 healds or "21 pone") made of 2.0 number nylon thread.</p>	300 Units	32,000

		<ul style="list-style-type: none"> * 1 No. of Coats gun (Cotton threads reel of 800 mts.) * 1 kg of Cotton rope (Fine quality). * 1 No. of Drawing hook (Brass). * 1 No. of Drawing hook (iron) * 12 No. of Plastic pirn of 4"- 4.5" in length. * 12 no. of Bobbin 6" X flange 1.5" in diameter. * 2 sets of 60" long aluminum lease rod (set of 4 pcs) * 1 No. of design Shuttle (Made of Teteli Wood). * 1 No. of Cycle Wheel Charkha * 1 No. of Cherki made of Bamboo * 1 No. of Wooden Cherki stand. * 1 set of Wooden Temple for 60" RS Loom * 1 Set of plastic Pulley (Set of 12 Pcs) * 1 No. of Reed Brush (Glass Fiber). 		
2.	Looms Accessories	<ul style="list-style-type: none"> a) Reed – 52 s x 60" 1 No. b) Handloom Shuttle of 12.5" in length for suitable for Weaving Silk and Cotton. 2 Nos. c) Country Heald (set of 2160 healds or *27 pone*) made of nylon of 1.5 No. of threads. 1 Set d) Extra Picker with good quality of leather (set of 2 pcs) e) Cotton rope (fine quality 2kg f) Drawing Hooks (Brass) 1 No g) Drawing Hooks (Iron) 1 No h) Wooden Pirn 4" - 4.5" in length 24 Nos i) Bobbin 6" x flange 1.5" in diameter 100 Nos. j) 60" long lese rod (Steel) set of 4 pcs. k) Extra tradle for 60" RS fly shuttle frame loom (set of 2 pcs) l) Cycle Wheel charka 1 No m) Wooden Charki Stand 1 No n) Wooden Temple for 60" RS Looms 2 Nos. o) Plastic Pulley (set of 12 pcs) p) C.V. heald – 60s x 60" 1 Set q) Reed Brush Glass fiber 1No r) Counting Glass(Pick Glass) 1 No s) Heald stick – 4/8 Nos. 	300 Units	6000
3.	Lighting Unit (Including Solar Lighting System)	With installation & Commissioning 9w LED, Battery 12 AH/24V, solar panel 20w, AC/DC Charger + Mobile Charger Warranty-1 year.	157Units	15,000

ANNEXURE-II**AGENCY/ORGANIZATION DETAILS AND BID DOCUMENTS
(Scanned copy to be submitted in Firm's own letter head)**

Sl. no	Description of Facts	Documents to be enclosed/Information to be shared
1.	Name of Agency/Organization	
2.	Location of head Office and own field offices	
3.	Name of the Authorized persons who may sign on the tender documents	
4.	Full Communication (Postal) address of the Agency/Firm	
5.	Telephone Nos. Office	
6.	Telephone Nos. Residence	
7.	Mobile No:	
8.	e-mail id	
9.	Legal Status: Please specify as to whether Agency is a sole proprietorship or partnership firm or company (Pvt. Or Public) or any other form etc.	
10.	Date of incorporation of Agency (Supporting documents to be provided)	
11.	GST No.	Yes/ No
12.	Permanent Account Number (PAN) (Scanned copy to be provided)	Yes/ No
13.	Annual Turnover for the last 3 years. (Please attach the proof of audited profit & loss account as well as balance sheet of each year, duly signed by the authorized person and stamped by seal of agency)	Yes/ No
14.	Accepted the terms and conditions of the said tender notice	Yes/ No
15.	Whether Agency or any other entity with which any of its Director/ Partner or proprietor etc. are/ have been associated or any Director/Partner etc. had ever been convicted for any offence by any court of law at any point of time. Give details, if any.	Yes/ No
16.	Whether Agency and or its Directors/ Partners etc. are black listed by any Government Departments/Organizations as on date. Give details, if any	Yes/ No
17.	Approach, Methodology and detailed work/Activity Plan.	Yes/ No
18.	Details of Earnest Money Deposit (Enclose DD)	DD
		Date
		Issuing Bank
		Branch
		Amount

This is to certify that I/We before signing this bid have carefully read the contents of the bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same. I/We hereby declare that the information/facts provided is true, correct and to best of my/our knowledge and belief.

In case any information/facts found to be incorrect, misleading or factually wrong, office of Directorate of Sericulture & Weaving, Department of Textiles, Shillong is empowered to take any decision/ action, as deemed fit.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Signature of the Bidder

Name of the Bidder

Name of the Firm / Agency:

Seal of Bidder

ANNEXURE -III

EOI ACCEPTANCE LETTER**(To be given on firm Letter Head)**

To,

Date:

The Director

Sericulture & Weaving

Department of Textiles,

Meghalaya, Shillong.

Sub: Acceptance of Terms & Conditions of EOI.**EOI No:**

Name of EOI/Work: - forepanelment of Agency/Suppliers for supply of Handlooms/ Accessories/ Lighting unit etc. to the Weavers of the Cluster Development Programme (CDP) Sanctioned under National Handloom Development Programme (NHDP) against HathkarghaSamvardhanSahayata (HSS) component.

Dear Sir,

1. I/We have downloaded/obtained the tender document (s) for the above mentioned 'EOI/Work' from the web site (s) namely: _____

As per your advertisement, given in the above-mentioned website (s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure (s), Schedule (s), etc.), which form part of the contract agreement and I/ We shall abide hereby by the Terms/Conditions/Clauses contained therein.
3. The Corrigendum (s) issued from time to time by your Department/Organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/ We hereby unconditionally accept the tender conditions of above-mentioned tender document (s)/ Corrigendum (s) in its totality/entirely.
5. I/we do hereby declare that our Firm has not been blacklisted/Debarred by any Government Department/ Public Sector undertaking.
6. I/ we certify that all information furnished by our Firm is true & correct and un the event that the information is found to be incorrect/untrue or found violated, then your Department/ Organization shall without giving any notice or Reason therefore or summarily reject the bid or terminate the contract.

Yours faithfully,

(Signature of the Bidder, with official seal)

ANNEXURE -IV

FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY

(To be submitted in Firm's own letter head)

EOI No:

To,

The Director

Sericulture & Weaving

Department of Textiles,

Meghalaya, Shillong

Dear Sir,

With reference to EOI No. we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with Office of Directorate of Sericulture & Weaving, Department of Textiles, Shillong with reference to this EOI and authorize to sign the bid documents and contract/agreement with Office of Directorate of Sericulture & Weaving, Department of Textiles, Shillong

Thanking you,

Yours faithfully

Place:

Date:

(Signature with Company's Seal)

Name

Designation:

ANNEXURE – V

UNDERTAKING ON BLACKLISTING

(To be submitted in Firm's own letter)

It is certified that my firm / agency / company has never been black listed by any of the Departments / Autonomous Institutions / Universities / Public Sector Undertaking of the State Government and no criminal case is pending against the said firm / agency as on date.

Signature of the Bidder

Name of the Signatory

Name of the Firm / Agency:

Seal of the Firm/Agency:

ANNEXURE-VI

OUTLINE OF RELEVANT EXPERIENCE

PROJECT TITLE: (NAME OF THE SCHEME) <i>(Attach separate sheet for each project)</i>	
Name & Address of the Client	Details of supply of Handlooms / Accessories / Lighting unit etc. to the Handloom weavers
Type of Project: (State/Central)	
Start Date (Month / Year)	End Date (Month / Year)
Narrative Description of Project:	
Description of Actual Services provided and impact of the project.	

- Please attach copies of work completion certificate for each assignment.

**GOVERNMENT OF MEGHALAYA
DIRECTORATE OF SERICULTURE & WEAVING
DEPARTMENT OF TEXTILES: SHILLONG**

Email: Id: dirsgovt_megh@hotmail.com

No. SW (Png)/Qtn-CDP/25/2023/67, Dated Shillong, the 9th February, 2024.

From: Smti C. B. Sangma
Director,
Sericulture & Weaving,
Department of Textiles,
Meghalaya, Shillong.

To,
The State National Informatics Centre (NIC)

Subject: **Uploading of Notice Inviting Expression of Interest (EOI)**

Sir/Madam,

Please find enclosed herewith DVD-R contained a detailed the Notice Inviting Expression of Interest (EOI) for supply of Machineries/Equipments for Cluster Development Programme under National Handloom Development Programme (NHDP) 2023-2026. The same may kindly be uploaded on the Departmental website www.megseriloom.gov.in.

This is for favour of your kind information and necessary action.

Yours faithfully,

Smti C. B. Sangma
Director,
Sericulture and Weaving,
Department of Textiles,
Meghalaya, Shillong.